

How to Set Up Outlook Express

The Internet Connection Wizard makes short work of setting up your online mailbox by walking you through each step for every e-mail account you set up.

1. Before you get going, make sure you know your email address along with the following information. (You may need to contact your ISP, Internet Service Provider, to get it.)

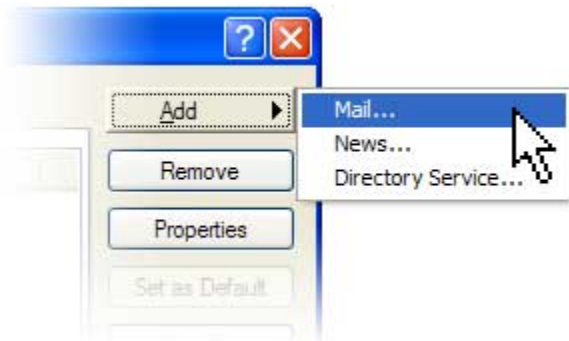
First, information about the e-mail servers:

- The type of e-mail server you use: POP3
- The name of the incoming e-mail server is mail.jetup.net
- The name of the outgoing e-mail server is also mail.jetup.net

2. Start Outlook Express, and on the Tools menu, click Accounts.

If the Internet Connection Wizard starts up automatically, skip ahead to step 4.

3. Click Add, and then click Mail to open the Internet Connection Wizard.



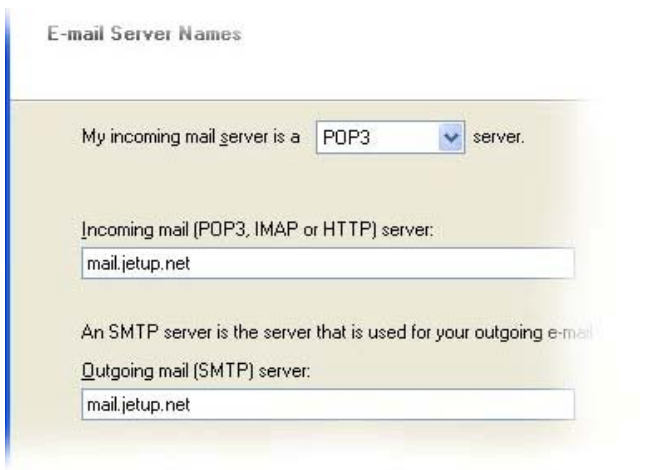
Mail option from the Add button

4. On the Your Name page of the wizard, type your name as you want it to appear to everyone who gets e-mail from you, and then click Next.

Most people use their full name, but you can use any name—even a nickname—that people will recognize.

5. On the Internet Explorer Address page, type your e-mail address, and then click Next.

6. On the E-mail Server Names page, fill in the first block of information that you gathered from your ISP in step 1, and then click Next.



Internet Connection Wizard's E-mail Server Names

7. On the Internet Mail Logon page, type your account name and password.



Internet Connection Wizard's Internet Mail Logon

Note: If you're concerned about break-ins to your e-mail, click to clear the check in the Remember Password box. You'll then be prompted for the password each time you send or retrieve mail.

8. Click Next, and then click Finish.